**CCPPP Member Application Form—Internship**

|  |  |
| --- | --- |
| **Program name:** |  |
| **Address:** |  |
| **Director of Training:** | (name, credentials) |

|  |  |
| --- | --- |
| **Telephone Number:** | **FAX Number:** |
| **Email:** | **Website:** |
| **Accreditation Status: CPA:** yes/no **APA:** yes/no |
| **Term/length of training:** months | **Beginning date:** month/day/year |
| **Min # of training hours:** |  |
| **Number of Positions:** | **Number of Supervisors:** |
| **Stipend: $** | **Application deadline:** (date) |

Benefits: (e.g.,

paid statutory holidays;

days of paid vacation;

professional

development days; sick leave; dental/extended health; EFAP; $ travel/ed. Funds)?

|  |
| --- |
|  |

Minimum application requirements: (e.g., 600 hours practicum experience; enrollment in clinical, counseling, neuropsychology program; completed comprehensive exams and dissertation proposal)

|  |
| --- |
|  |

Do you have CPA-accreditation? YES/NO

**If YES, PLEASE ONLY FILL PAGE 1 OF THIS APPLICATION.**

Criteria 1: Please provide a brief summary of the training program: (goals and objectives; training curriculum: plan, rotations, location and sequence; supervisors’ orientations):

|  |
| --- |
|  |

Criteria 2: Does the internship program have a clearly designated doctoral-level psychologist who is responsible for the integrity and quality of the training program, and is licensed, certified, registered by the provincial/territorial regulatory body in the jurisdiction where the program exists, and is present at least 20 hours per week at the training facility? YES/NO

Criteria 3: Does the internship program consists of at least 2 full-time equivalent doctoral level psychologists who serve as primary supervisors and who are licensed, certified, registered by the provincial/territorial regulatory body in the jurisdiction where the program exists? YES /NO

Criteria 4: Is intern supervision provided by staff members of the internship agency or by qualified affiliates of that agency who carry clinical responsibility for the cases being supervised (regularly scheduled individual supervision is provided by one or more doctoral level psychologists actively licensed, certified, or registered by the provincial/territorial regulatory body in the jurisdiction, at a ratio of no less than one hour of supervision for every 10 internship hours)? YES/NO

Criteria 5: Does the internship program provide a range of psychological assessment and intervention activities conducted directly with recipients of psychological services? YES/NO

Criteria 6: Is at least 25% of each trainee’s time spent in face-to-face psychological services to patients/clients? YES/NO

Criteria 7: Does the internship program provide at minimum 2 hours per week in didactic activities such as case conferences, seminars, in-service training, or grand rounds? YES/NO

Criteria 8: Is the internship training at the post-practicum level and precede the granting of the doctoral degree? YES/NO

Criteria 9: Does the internship program have a minimum of 2 interns at the predoctoral level of training in any training year who are at least half-time (i.e., 20 hours/week)? YES/NO

Criteria 10: Are titles such as ‘intern’, ‘resident’, ‘fellow’ or other designation of trainee status in use within the internship program? YES/NO

Criteria 11: Does the internship program have a brochure with a clear description of the program, its goals, content of the internship and expectations for quantity and quality of the trainee’s work? YES/NO

IF YES please provide a link to webpage or include/submit relevant documentation if no web resource available: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Criteria 12: Does the internship program have documented due process procedures that describe separately how the program deals with a) concerns about intern performance and b) intern’s concerns about training? YES/NO

IF YES please provide a link to webpage or include/submit relevant documentation if no web resource available: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Criteria 13: Is the internship experience at least 1500 hours, and must it be completed in no less than 9 months and no more than 24 months? YES/NO

Criteria 14: Does the internship issue a certificate of internship completion (which includes the word Psychology) to all interns who have successfully completed the program? YES/NO

Criteria 15: Does the internship program conduct a formal written evaluation of each trainee’s performance at least twice during the internship year? YES/NO

Criteria 16: The program confirms that it has the necessary financial resources to achieve its training goals and objectives: YES/NO

IF THIS PROGRAM IS A CONSORTIUM APPLICANT, PLEASE FILL OUT ADDITIONAL CRITERIA ON THE FOLLOWING PAGE.

**ADDITIONAL CRITERIA FOR INTERNSHIP CONSORTIA PROGRAM APPLICANTS**

Criteria 1: A primary consortium director or co-directors is present at one or more of the training facilities for at least 20 hours a week: YES/NO

Criteria 2: Each agency or site has a doctoral-level psychologist who is clearly designated, actively licensed, certified, or registered by the provincial/territorial regulatory body in the jurisdiction where the programme exists, and who is present at the agency or site for a minimum of 20 hours a week: YES/NO

Criteria 3: The internship consortium confirms that regularly scheduled consortium-wide activities, including formal, didactic face-to-face contact among trainees are scheduled at least monthly; with ongoing informal contact among trainees across sites; and structured faculty meetings at least quarterly: YES/NO

Criteria 4: A formal plan outlining the didactic activities and procedures is provided in the training programme: YES/NO

IF YES please provide a link to webpage or include/submit relevant documentation if no web resource available: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Criteria 5: The internship consortium confirms that interns have contact with more than one supervisor and will train at more than one consortium partner organization during their internship year: YES/NO

Criteria 6: The internship consortium confirms that it is governed by a written consortia contractual agreement delineating necessary conditions listed a) to g) in the CCPPP Doctoral Psychology Consortia Internship Programme Membership Criteria: YES/NO

Criteria 7: The internship consortium confirms that there are policies and procedures in which it will contact CCPPP should there be significant changes in any aspect of the program as outlined it its application: YES/NO